

FTA 5311 BUDGET (PAGE 1 OF 2)

<u>PROJECT ADMINISTRATION EXPENSES</u>	
Director/Bookkeeper/Secretary (Salaries Including Benefits)	_____
Insurance Premiums	_____
Office Expenses (Phone/Utilities)	_____
Office Supplies	_____
Facilities & Equip Rental	_____
Marketing/Advertising	_____
Cost of Admin For Drug & Alcohol	_____
Other (Specify)	_____
(A) TOTAL ADMIN. EXPENSES	\$

<u>REVENUE</u>	
(MUST INCLUDE PROJECTED FAREBOX REVENUE)	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
(D) TOTAL REVENUE	\$

<u>CAPITAL EXPENSES</u>	
Preventative Maintenance	_____
(Defined as all maintenance costs)	
Buses/Van/Paratransit Vehicles	_____
Radios/Communications Equipment	_____
Vehicle Overhaul/Rehab/etc.	_____
Mobility Management	_____
Other (Specify)	_____
(B) TOTAL CAPITAL EXPENSES	\$

<u>MATCH</u>	
Source	Dollar Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
(E) TOTAL MATCH	\$

<u>OPERATING EXPENSES</u>	
Driver/Dispatcher Salaries	_____
(Including Benefits)	
Fuel/Oil Fluids	_____
Contract Operator	_____
Other (Specify)	_____
(C) TOTAL OPERATING EXPENSES	\$

BUDGET (Page 2 of 2)

TOTAL ADMINISTRATION EXPENSES	_____	(A) From Page 1
FTA ADMINISTRATIVE AMOUNT	_____	80% of total
SUB-RECIPIENT ADMINISTRATIVE MATCH 20%		20% of total

TOTAL CAPITAL EXPENSES	_____	(B) From Page 1
FTA CAPITAL AMOUNT	_____	95% of total
SUB-RECIPIENT CAPITAL AMOUNT		5% of total

TOTAL OPERATING EXPENSES	_____	(C) From Page 1
TOTAL FAREBOX REVENUE	_____	(D) From Page 1
NET OPERATING EXPENSES	_____	Total expenses minus total farebox
FTA OPERATING AMOUNT	_____	60% of total
SUB-RECIPIENT OPERATING AMOUNT		40% of total

PLEASE LIST FUNDING BELOW IN WHOLE DOLLARS

TOTAL FTA FUNDS REQUESTED	<input type="text"/>	(FTA ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
SUB-RECIPIENT MATCH	<input type="text"/>	(SUB-RECIPIENT ADMINISTRATION, CAPITAL & OPERATING FROM ABOVE)
STATE MATCH	<input type="text"/>	(Half the local share of vehicle purchases)

ESTIMATED ANNUAL HOURS OF SERVICE _____

This is the number of hours you estimate you will operate transit services for the next year (Oct. 1 thru Sept. 30)

***COST PER REVENUE SERVICE HOUR** _____

This is the total net projected expenses divided by the estimated annual hours of service.