

NEVADA DEPARTMENT OF TRANSPORTATION

Contract Compliance Closeout Checklist Local Public Agencies

NDOT Contract PWP #: _____

Federal Aid Project # : _____

Contract Changes	<u>Yes</u>	<u>No</u>	<u>n/a</u>
Have all change orders been submitted to NDOT Contract Compliance and any contract value changes reflected in B2GNow?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subcontractor Payments	<u>Yes</u>	<u>No</u>	<u>n/a</u>
Have all subcontractor payments been confirmed in B2GNow?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If no, has proof of payment been provided to Contract Compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certified Payroll Reports (CPRs)	<u>Yes</u>	<u>No</u>	<u>n/a</u>
Have all required CPRs been submitted and confirmed by the LPA?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have all late CPRs been documented, and timely mitigation letters sent to the prime contractor (provide log noting late CPRs and letters sent)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have any violations of NRS/NAC 338.010-090 been documented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DBE Goals and Commitments	<u>Yes</u>	<u>No</u>	<u>n/a</u>
Has the overall DBE Committed Goal been met?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If no, has a GFE from the prime contractor (with LPA concurrence) been submitted to NDOT Contract Compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has each commitment to the project DBEs been met?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If no, has a GFE from the prime contractor (with LPA concurrence) been submitted to NDOT Contract Compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EEO Requirements	<u>Yes</u>	<u>No</u>	<u>n/a</u>
Were any EEO Violations or Complaints submitted to NDOT Contract Compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If required, was FHWA Form 1391 submitted timely?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
On the Job Training (OJT) Goals	<u>Yes</u>	<u>No</u>	<u>n/a</u>
Was there an OJT goal on the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, was the goal met and documentation provided to NDOT?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If the goal was not met, has a GFE from the prime contractor (with LPA concurrence) been submitted to NDOT Contract Compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commercially Useful Function	<u>Yes</u>	<u>No</u>	<u>n/a</u>
Have all CUF reviews been loaded into B2GNow?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were any CUF violations reported to NDOT Contract Compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee Interviews	<u>Yes</u>	<u>No</u>	<u>n/a</u>
Have all Employee Interview forms been submitted to NDOT Contract Compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were any wage complaints reported to NDOT Contract Compliance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature

Date

Name & Title