



Steering Committee Meeting

Meeting Location NDOT 3rd Floor Conf. Room,
1263 S. Stewart Street,
Carson City, Nevada

Meeting Date and Time July 15, 2011 10:00 AM – Noon

AGENDA ITEMS

- 1 Introductions

 - 2 SC Presentation
 - a) Project Purpose and Goals
 - b) Data Identification and Needs
 - c) Schedule and Next Steps

 - 3 Open Discussion

 - 4 Meeting Adjourned
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Action Items:



Steering Committee Meeting #1 Notes

Meeting Location NDOT, 3rd Floor Conference Room
1263 S. Stewart Street
Carson City, Nevada

Meeting Date and Time July 15, 2011 10:00 AM – Noon

Attendees: See sign-in (attached).

Conference call attendees: Tony Letizia, Transportation/Multimodal Planning; John Terry, Project Management; Michael LaBianca, HDR

- Handouts:
- Meeting Agenda;
 - Work Plan (3/18/11)
 - Project Schedule (6/21/11)
 - Steering Committee list (7/6/11)
 - Public Involvement Plan Outline (6/13/11)
 - Project Data and Recourses List
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- Action Items
- NDOT to provide HDR Rural Transit Needs Assessment

Tim Mueller, NDOT, began the meeting by providing a brief project overview. The Steering Committee (SC) members introduced themselves (see sign-in and Conference call attendees noted in heading).

Brent Cain, HDR, presented an overview PowerPoint. SC members in attendance received handouts included as noted in heading. Electronic copies were provided in advance of the meeting. Brent explained that this is a long-range plan with a planning horizon of 2060. The primary purpose of this meeting is to introduce the project team, explain the planning process, discuss data needs, and identify the next steps.

The project purpose and goals were discussed. The Connecting Nevada Phase II project is building on the previous Phase I work. Brent described the composition and role of both the SC and Technical Advisory Team (TAC).

Michael LaBianca, HDR, discussed the use of GIS and socioeconomic data for the project. He noted that as part of the project, a web-based GIS will be established for SC members to review data and scenarios later in the project.

Michael discussed the Public Involvement Plan (PIP) draft outline (handout). He also discussed the stakeholder involvement and focus group interviews to occur later this year (refer to latest revised version of the Schedule dated June 21, 2011).

Brent discussed the travel demand model (TDM) to be done as part of this effort. Brent stressed that the intention is not to reinvent the wheel; the team will work with the RTC and MPO's to incorporate their models and projections as best feasible to develop a statewide model. The TDM will be developed in TransCAD. Important factors to be considered in the development of the Plan include freight (using the FHWA's Freight Analysis Framework) and developments occurring outside of Nevada (including the I-5 in California and capacity limitations, and the potential development of new ports in Mexico).

Connecting Nevada: Planning Our Transportation Future Phase II

The schedule shows the project wrapping up in the end of 2012, and includes four SC meetings, and eight TAC meetings.

Brent noted that the study team is collecting available data and reports in developing the first Technical Memorandum. The team has met previously with the GIS group to discuss available information. Steve Jackson mentioned that he manages the HPMS as this will be data helpful in the TDM development.

John Terry noted that traffic safety should be included as an important component of the performance metrics of the study. John pointed out that for the rural areas, that are not anticipating significant growth or development, safety will be an important factor in identifying improvements to be addressed as part of Connecting Nevada project.

Ruth Borreli noted that representation from the Attorney Generals office should be included as part of the SC. She felt that the potential alignment of future corridors, the disposition of existing or planned ROW, and surplus property could all have legal impacts for NDOT and property owners.

A TAC meeting is scheduled for September 20, 2011. It was noted that materials may be provided for the SC for review and comment at that time.

Any exceptions, corrections, or additions of these notes should be forwarded to Brent Cain, HDR, in writing with five (5) days of receipt of this document.

For questions or comments please contact Jason Van Havel or Tim Mueller, NDOT Project Manager, at 775-888-7351 or Brent Cain, HDR Project Manager at 602-522-7782.

Connecting Nevada: Planning Our Transportation Future Phase II

Steering Committee – as of July 6, 2011

Meeting #1, July 15, 2011

NDOT 3rd Floor Conference Room, Carson City

SIGN-IN SHEET & DISTRIBUTION LIST (Please review this information at sign in and mark any corrections)

Attended Meeting	Member Name	Contact Information	Representing
	Dennis Taylor, Trans./Multimodal Planning	1263 S. Stewart Street Carson City, NV 89712 775-888-7120 dtaylor@dot.state.nv.us	NDOT
<i>HP</i>	Jason Van Havel Trans./Multimodal Planning	1263 S. Stewart Street Carson City, NV 89712 775-888-7119 jvanhavel@dot.state.nv.us	NDOT
✓	Tim Mueller, Trans./Multimodal Planning	1263 S. Stewart Street Carson City, NV 89712 775-888-7351 tmueller@dot.state.nv.us	NDOT
	Randy Travis Traffic Information	1263 S. Stewart Street Carson City, NV 89712 775-888-7158 rtavis@dot.state.nv.us	NDOT
✓	Tony Letizia, Trans./Multimodal Planning	600 Grand Central Parkway, Room 140 Las Vegas, Nevada 89106 Phone: (702) 730-3300 tletizia@dot.state.nv.us	NDOT
<i>XW</i>	Xuan Wang, Traffic Information	1263 S. Stewart Street Carson City, NV 89712 775-888-7443 xwang@dot.state.nv.us	NDOT
<i>nc</i>	Natalie Caffaratti, Design	1263 S. Stewart Street Carson City, NV 89712 775-888-7164 ncarraratti@dot.state.nv.us	NDOT
<i>W</i>	Steve Jackson, Roadway Systems	1263 S. Stewart Street Carson City, NV 89712 775-888- 77036 7036 sjackson@dot.state.nv.us	NDOT
	Alauddin Khan, Performance Analysis	1263 S. Stewart Street Carson City, NV 89712 775-888-7192 akhan@dot.state.nv.us	NDOT

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✓	John Terry Project Management	123 E. Washington Avenue Las Vegas, NV 89101 702-671-6601 jterry@dot.state.nv.us	NDOT
✓	Lisa Schettler, Traffic Operations	1263 S. Stewart Street Carson City, NV 89712 775-888-7811 lschettler@dot.state.nv.us	NDOT
✓	Jennifer Cooper, Trans./Multimodal	1263 S. Stewart Street Carson City, NV 89712 775-888-7123 jcooper@dot.state.nv.us	NDOT
✓	Ruth Borrelli Right of Way	1263 S. Stewart Street Carson City, NV 89712 775-888-7239 rborrelli@dot.state.nv.us	NDOT
	Kent Steele Project Scoping	1263 S. Stewart Street Carson City, NV 89712 775-888-7010 ksteele@dot.state.nv.us	NDOT
	Tony Smiraglia Project Scoping	1263 S. Stewart Street Carson City, NV 89712 775-888-7068 wsmiraglia@dot.state.nv.us	NDOT
✓	Steve Merrill Location	1263 S. Stewart Street Carson City, NV 89712 775-888-7250 smerrill@dot.state.nv.us	NDOT
	John Burgess Location	1263 S. Stewart Street Carson City, NV 89712 775-888-7449 jburgess@dot.state.nv.us	NDOT
	Jeff Schmitz Location (GIS)	Carson City 775 888-7166 jschmitz@dot.state.nv.us	NDOT
	Bob Madewell TRAFFIC INFO NDOT	CARSON CITY 1263 STEWART 775-888-7156	NDOT

