

How to Create and Access Your NDOT Library Account

[Step 1: Library Catalog](#)

[Step 2: Register](#)

[Step 3: Log in](#)

[Step 4: Holds](#)

[Step 5: Sign Out](#)

Step 1: Library Catalog

Access the **Library Catalog** page at <http://www.nevadadot.com/research Library/> and click **Sign In**.

Research Library

Welcome to the NDOT Research Library Catalog!

Latest Aquisitions (RSS)

The **NDOT Research Library** contains over 20,000 books, reports, periodicals, and CDs from state and national sources. Library services include interlibrary loan, literature searches, and research instruction on databases and other special references. The library is available for use by NDOT employees, other government agencies, and the public. Library hours are 8-5, Mon-Fri.

For more information please contact **Mitch Ison, Research Librarian**.

mison@dot.state.nv.us

775-888-7895

NDOT Research Library

1263 S. Stewart Street Room #115

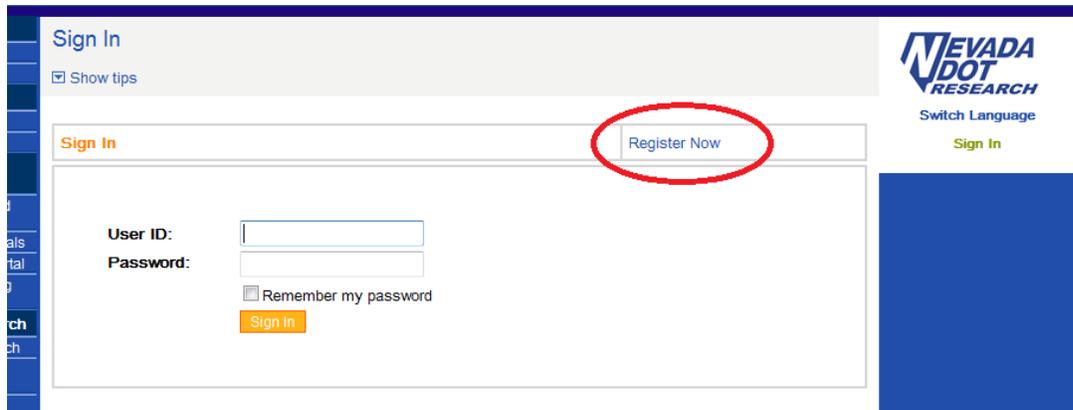


Step 2: Register

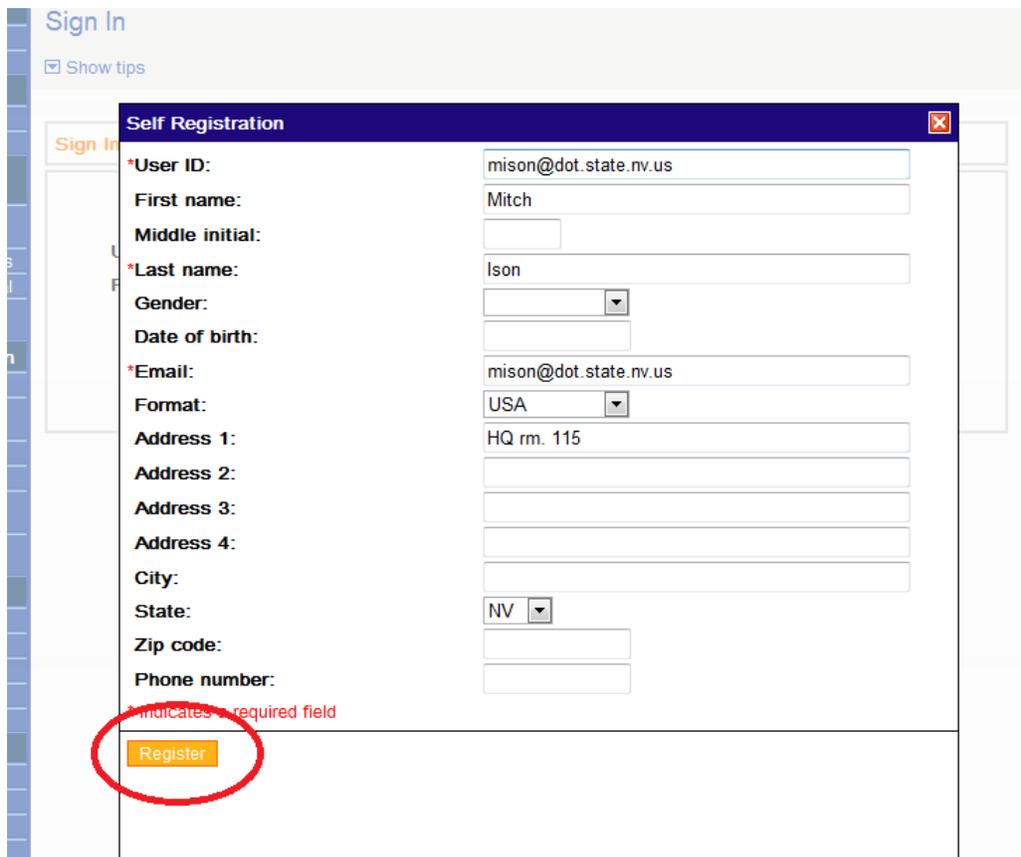
Click on **Register Now**.

Enter appropriate information into the **Self Registration form**. (Required fields must be filled out.)

User ID: your NDOT email address. Click **Register**.



The screenshot shows the 'Sign In' page for Nevada DOT Research. At the top right, there is a logo for 'NEVADA DOT RESEARCH' and a 'Switch Language' link. Below the logo is a 'Sign In' link. In the main content area, there is a 'Sign In' link on the left and a 'Register Now' button on the right, which is circled in red. Below the 'Register Now' button, there are two input fields for 'User ID:' and 'Password:', a checkbox for 'Remember my password', and a 'Sign In' button.



The screenshot shows the 'Self Registration' form. The form is titled 'Self Registration' and has a close button in the top right corner. The form contains the following fields:

- *User ID: mison@dot.state.nv.us
- First name: Mitch
- Middle initial: [empty]
- *Last name: Ison
- Gender: [dropdown menu]
- Date of birth: [empty]
- *Email: mison@dot.state.nv.us
- Format: USA [dropdown menu]
- Address 1: HQ rm. 115
- Address 2: [empty]
- Address 3: [empty]
- Address 4: [empty]
- City: [empty]
- State: NV [dropdown menu]
- Zip code: [empty]
- Phone number: [empty]

At the bottom left of the form, there is a red asterisk icon and the text 'indicates a required field'. Below the form is a 'Register' button, which is circled in red.

Step 3: Log in

You can now log in.

Enter your NDOT email address in **both the User ID and Password fields**. (You will be able to change your password later.)

Sign In

Show tips

Sign In Register Now

User ID: mison@dot.state.nv.us

Password: ●●●●●●●●●●●●●●●●

Remember my password

Sign In

You are now in your account. You can change your password by clicking on the **My Account** tab (although it is not required). In the future this is where you will be able to access all of your account information, as long as you're logged in.

Start Search Lists My Account Help

My Profile

My Checkouts

My Holds

Change Password

NEVADA DOT RESEARCH

Switch Language

Sign Out

My Account

My Profile

My Checkouts

My Holds

Change Password

My Profile

Show tips

Patron

Barcode: mison@dot.state.nv.us

Patron name: Mitch Ison

Email address: mison@dot.state.nv.us

Mail to: Email and mailing address

Added by: WebOPAC User

Date added: 4/8/2014

Updated by: WebOPAC User

Date updated: 4/8/2014

Telephone

Telephone number:

Address

Mailing address:

HQ rm. 115

NV

Step 4: Holds

Placing holds. To place a hold on an item click on **Start** to get back to the main catalog page. (You can see that you are logged in because *Sign In* is now *Sign Out*.)

You can now search the catalog and place holds on specific items.

Example: *Handbook of Transportation Engineering*

The screenshot shows a library search interface. On the left is a blue navigation menu with items like 'Home', 'About Us', 'Contact Us', 'One Search', 'Library', 'Item State DOT Search Reports', 'na DOT and T2', 'na ATRC', 'ans', 'DOT', 'na DOT', 'Mexico DOT', 'on DOT', 'DOT', and 'ington DOT'. The main search area has a search bar containing 'handbook of transportation engineering' and buttons for 'Search' and 'Start Over'. Below the search bar, it says 'Matching: Match ALL Keywords'. Under 'Find:', there are checkboxes for 'Linked media (e.g., images, sounds, etc.)' (checked) and 'Faceted search' (unchecked). The interface is powered by EOS Intern.

Click **Hold** to place an item on hold.

The screenshot shows the item detail page for 'Handbook of transportation engineering / Myer Kutz, editor.'. The page has a blue header with navigation links: 'Start', 'Search', 'List', 'My Account', and 'Help'. On the left is a 'Contact' sidebar with links for 'Library email', 'Library info', 'NDOT Research', 'Research Section', 'NDOT Research Reports', 'Databases (NDOT employees only)', 'AASHTO Publications and Standards', 'ASCE E-books and Journals', 'ASTM Standards Web Portal', 'lynda.com Online Training Library', 'Specialized Web Search', 'Transportation Meta Search', 'University Transportation Center Search', 'State DOT Search', 'LTAP/TTAP Search', 'Public Transit Agencies Search', 'Metropolitan Planning Organization Search', 'TRB', 'TRB', and 'TRB Publications Index'. The main content area shows the item title and details: 'Title Statement: Handbook of transportation engineering / Myer Kutz, editor.', 'Edition: 2nd ed.', 'Published: New York : McGraw-Hill, 2011.', 'Description: 2 v. : ill., maps ; 25 cm.', 'ISBN: ISBN 9780071614924 (v. 1 : hardback)', 'ISBN: ISBN 0071614923 (v. 1 : hardback)', 'ISBN: ISBN 9780071614771 (v. 2 : hardback)', 'ISBN: ISBN 007161477X (v. 2 : hardback)', 'Bibliography Note: Includes bibliographical references and index.', 'Contents Note: Contents: v. 1. Systems and operations -- v. 2. Applications and technologies.', 'Summary, Etc. Note: Summary: "Transportation Engineering Handbook is the most complete resource available covering all varieties of transportation systems, including freight, passenger, and mass transit, and air, rail, road, and water systems at the local, regional, national, and international levels. This authoritative work provides problem-solving engineering tools, planning, and design techniques with examples of successful applications"--Provided by publisher.', 'Subject: Transportation engineering -- Handbooks, manuals, etc.', 'Subject: Traffic engineering -- Handbooks, manuals, etc.', 'Name Added Entry: Kutz, Myer.'. On the left side of the item details, there are icons for 'Print Record', 'Items', and 'Add Review'. The 'Hold' button is circled in red. On the right side, there is a 'NEVADA DOT RESEARCH' logo, a 'Switch Language' link, and a 'Sign Out' link. At the bottom right, there is a 'Search' sidebar with links for 'Simple Search', 'Advanced Search', 'Cross Library Search', and 'FAQ Search'.

Holds, along with checked out items, will now appear in your account.

Start Search Lists **My Account** Help

My Profile
My Checkouts
My Holds
Change Password

My Holds

Show tips

Clear Delete

Selected: 0

Status	Description
1.	Position 1 Handbook of transportation engineering / Myer Kutz, editor.

NEVADA DOT RESEARCH

Switch Language

Sign Out

My Account

My Profile
My Checkouts
My Holds
Change Password

Step 5: Sign out

Don't forget to click **Sign Out** when finished.

NEVADA DOT RESEARCH

Switch Language

Sign Out

My Account

My Profile
My Checkouts

Updated 6/23/14